

Governance and Audit Committee

Programme of reports for 2013/14



Function/Issue	Responsible officer/ body	June 2013	Sep 2013	Dec 2013	Mar 2014
Audit activity					
Annual Audit Letter	GT			✓	
Annual Grant Certification report	GT			✓	
Annual Internal Audit report	EKAP	✓			
Internal Audit arrangement review	CE/S151				✓
Internal Audit Plan, Charter and Strategy	EKAP				✓
Audit Plan 2012/13	GT	✓			
Audit Plan 2013/14	GT				✓
External Audit update report	GT	✓	✓	✓	✓
Internal Audit update report	EKAP	✓	✓	✓	✓
Regulatory framework					
Annual Governance Statement action plan	BSCM	✓	✓	✓	✓
Compliance with International Auditing Standards	FSM		✓		
Corporate Risk Register	BSCM	✓	✓	✓	✓
Data Quality Framework	BSCM	✓			
Draft Annual Governance Statement	BSCM	✓			
Final Annual Governance Statement	BSCM		✓		
G&A programme of reports	BSCM				✓
G&A review and Annual report	G&A Chairman				✓
G&A terms of reference	BSCM				✓
Governance Framework and Local Code of Corporate Governance	BSCM			✓	
Risk Management Strategy and Process	BSCM		✓		
Treasury Management Strategy (*1)	FSM		✓		
Treasury Management update	FSM	✓	✓	✓	✓
Quarterly Governance report	BSCM	✓	✓	✓	✓
Accounts					
Annual Governance report	GT		✓		
Draft Statement of Accounts	FSM				
Final Statement of Accounts	FSM		✓		

Key

GT	Grant Thornton	CE/S151	Chief Executive / Section 151 Officer
BSCM	Business Support and Compliance Manager	EKAP	East Kent Audit Partnership
FSM	Financial Services Manager (Deputy S151 Officer)	G&A	Governance and Audit Committee

The draft programme of reports for 2013/14 for the Governance and Audit Committee was agreed at the meeting held on the 21 March 2013. Whilst this is a comprehensive list, there may be variations due to matters that arise.

A regular item for the Governance and Audit Committee will be ‘future items for discussion / training’. This programme of reports should be considered at this point to inform any requests for future training.

Please note:

- *1 If there are any accounting changes that need to go in the Treasury Management Strategy this report may have to go to the December meeting.